

HONORS PRO DEV 1ST GEN

Fall 2022
Monday 7th period
Little Hall 117

OBJECTIVES

Develop professional & transferable skills

Identify opportunities for growth & engagement

Enhance knowledge of self & self-promotion

Form connections in the honors community

Locate community & campus resources

EXPECTATIONS

Attend class on-time & prepared

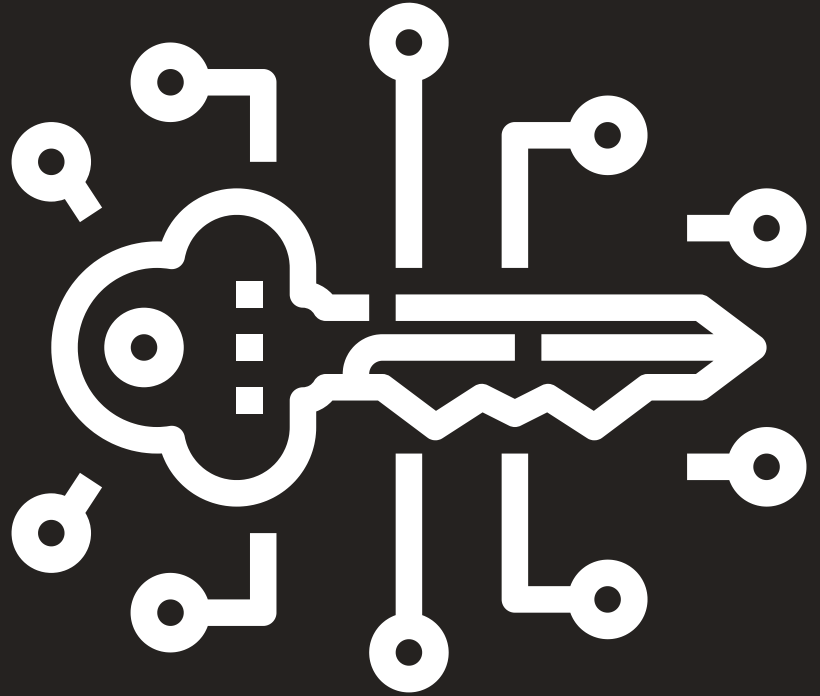
Actively contribute to discussions

Submit assignments on time, no late assignments accepted

Treat classmates with respect

READING

Honors on Wednesday
Canvas course materials



INSTRUCTORS

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Instructor &
Assistant Director for Honors Experiential Learning
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SCHEDULE

08/29	Introductions and Syllabus
09/05	Labor Day Holiday - No Class
09/12	First Generation and Honors
09/19	Exploring Campus Resources (due: Goals Video)
09/26	Resource Sharing (due: Resource Presentation)
10/10	Resumes
10/17	Involvement Panel (due: Revised Resume)
10/24	Honors Early Registration Preparation
10/31	Networking and Elevator Pitches
11/07	Elevator Pitch Practice and Interviewing (due: Elevator Pitch)
11/14	Interview Practice (due: Interview Skills)
11/21	We Are All In This Together
11/28	Professionalism and Planning for the Future
12/5	Course Wrap Up

ASSIGNMENTS

Detailed instructions and grading criteria for all assignments provided in Canvas.

Attendance & Participation | 36 points (3 points per class, not including syllabus week)
Attendance and participation are mandatory; excused absences can be found in Canvas

Group Adventure Project | 10 points | Due: Determined by group assignment
Take our mascot beyond the borders of campus; groups will briefly present on your adventure

Goals Video | 12 points | Due: September 19
Create a short video about your interests and goals pertaining to your time at UF

Resource Presentation | 10 points | Due: September 26
With your group, explore a campus resource; present your findings in class

Revised Resume | 12 points | Due: October 17
Revise or draft your resume based on the guidelines presented in class

Elevator Pitch | 10 points | Due: November 7
Draft, practice, and refine your elevator pitch; be prepared to deliver it to your peers in class

Interview Skills | 10 points | Due: November 14
Map out talking points for an interview based on your experience and the info presented in class; be prepared to deliver your best responses, mock-interview style, in class

Extra-Credit Instructor Meeting | 2 extra points | Due: December 5
Get to know one of your instructors casually outside of class; email to schedule by 11/14

ADDITIONAL INFORMATION

Grading Scale

Based on points - 93-100 (A); 90-92 (A-); 87-89 (B+); 83-86 (B); 80-82 (B-); 77-79 (C+); 73-76 (C); 70-72 (C-); 67-69 (D+); 63-66 (D); 60-62 (D-); 59-0 (E)

Office Hours

Individual meetings are encouraged and available upon request. If you wish to meet with Dr. Spear outside of class, email her your availability. In-person and Zoom hours available.

Accommodations for Students with Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Online Course Evaluation Process

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>

UF Honesty Pledge

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.

In Class Recording

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A "class lecture" is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To "publish" means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.