IDH 1700 Honors Professional Development for Engineers
University of Florida Honors Program
Fall 2023 | 1 credit

Instructor: Dr. TehQuin Forbes
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Office: 206 Walker Hall

This class will meet twice a week. Each student is scheduled to appear in either Little 117 or 119 during their Wednesday 8th, Wednesday 9th, Thursday 7th, or Thursday 8th period for small class section, and all students are scheduled to appear in Little 101 during Thursday 9th period for large class section. There are no prerequisites for this course besides being an engineering major in the Honors Program. The class will meet for 8 weeks, which is approximately half the semester—the last class meeting will be on Thursday, October 12, 2023.

Course Description
How do you make the most of your time at UF and in the Honors Program while pursuing an engineering major? How do you decide what to do both while you're at UF and after graduation? What are the professional skills you need to acquire and strengthen to pursue academic and career opportunities?

This course for first-semester honors students in the College of Engineering will address these questions through skills-based workshops and activities intended to produce deliverables with real-world application (resume, elevator speech, interview skills, etc.). The course is casual but heavily participation based and will include several group activities and reports led by students and their peer leaders.

Office Hours
Office hours are an opportunity for the student to meet with the professor to build a rapport that sometimes eludes the classroom environment. Please visit office hours to discuss classroom topics, assignments, graduate school, and/or other appropriate items. Office hours are available by appointment.

Required Materials
Throughout the semester, all required materials will be posted on Canvas, which can be accessed online:
https://elearning.ufl.edu/

Grades:
The below grading scale is not subject to change. No "Incomplete" (I) grades will be issued. Students are expected to keep track of their course progress and grades on Canvas throughout the semester. Any discrepancies should be reported to the instructor.

A 90-100%
B 80-89%
C 70-79%
D 60-69%
E <59%

Grading Calculation

Weekly Activities & Assignments:	50%
Class Participation:	30%
Attendance:	20%
Total:	100%

A minimum grade of B is required to earn Academic points towards your Honors Completion Requirements. (Exception: Honors Quest I and II sections require a C). Once you have earned your final grade in this course, please upload the course information and final grade from your Unofficial Transcript into your Honors Canvas Cohort: Honors Completion module to earn Honors Completion credit.

Attendance Policy
Attendance is mandatory at each class, but will be checked randomly throughout the semester using unannounced in-class assignments. More than one unexcused absence will result in final grade reduction by one letter grade for each additional absence. Please arrive on time and ready to work each week to both your small class and large class meetings. Excused absences must be consistent with university policies in the Undergraduate Catalog and require appropriate documentation: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx. Inform the instructor of planned excused absences from class as early as possible.

Services for Students with Disabilities
The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. The DRC is located at 0001 Reid Hall, 352-392-8565 (https://disability.ufl.edu/students/get-started/).

Software Use
All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate.

Campus Helping Resources
Honors Program, 201 Walker Hall, 352-392-1519

Quick questions for an Honors advisor? Email advisor@honors.ufl.edu

Need an Honors advising appointment? Schedule via Microsoft Bookings:
https://bit.ly/ufhonorsadvising

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.
- University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, http://www.counseling.ufl.edu/cwc/ - Counseling Services, Groups and Workshops, Outreach and Consultation, Self-Help Library, Wellness Coaching
- U Matter We Care, http://www.umatter.ufl.edu/
- *Career Resource Center,* First Floor JWRU, 392-1601, https://career.ufl.edu/

University Honesty Policy
UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of this class.

Online Course Evaluation Process
Students are expected to provide professional and constructive feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluera.com/ufl/. Students can access summary results of these assessments online at https://evaluations.ufl.edu/results/