OBJECTIVES

- Develop skills in writing, oral presentation, use of technology, and teamwork
- Build proficiency with resumes, interviewing, negotiating, and networking
- Cultivate mentoring relationships
- Construct a toolkit of resources that are tailored to the student’s unique interests and academic goals

EXPERIENCES

ATTENDANCE & PARTICIPATION
400 points (50 x 8)

- Come to class, on time, don’t leave early
- Be an active contributor in class
- More than 1 unexcused absence = final grade deducted by 1 letter grade per additional absence

ASSIGNMENTS
700 points (100 x 7)

- Available on Canvas, due Sundays at 11:59pm
- Personalize course topics based on your unique interests

PRO DEV ZINE
400 points (50 x 8)

- Create your own 8-week Zine, 1 page per week
- Be prepared to share in small groups each week

GROUP PRESENTATIONS
200 points

- Each group leads 30-45 minute class discussion / activity based on a pre-assigned topic

WOMEN IN STEM PROJECT
200 points

- Interview a faculty / industry member who identifies as a woman in STEM
- Create a virtual poster to share with the class

TA CHECK-IN
100 points

- Individual meeting with your TA to discuss your academic, extracurricular, and career interests

INSTRUCTOR

Dr. Melissa L. Johnson
mjohnson@honors.ufl.edu
352.392.1519
Currently working remotely

TEACHING ASSISTANTS

Jessica Bogart
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Lilly Heran
Anna Slayton

WEBSITE

Canvas: http://elearning.ufl.edu
Zoom: https://ufl.zoom.us/

GRADING SCALE

A: 93-100%  C: 73-76%
A-: 90-92%  C-: 70-72%
B+: 87-89%  D+: 67-69%
B: 83-86%  D: 63-66%
B-: 80-82%  D-: 60-62%
C+: 77-79%  E: Below 59%

COURSE DATES
September 1 - October 20
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>In class:</th>
<th>HW:</th>
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<tbody>
<tr>
<td>9/1</td>
<td>EDUCA TION INTRODUCTIONS AND COMMUNICATION</td>
<td>Orientation, Group Formation, Discussion</td>
<td>Assignment #1</td>
</tr>
<tr>
<td>9/8</td>
<td>RESUMES</td>
<td>Activity Audits, Creating a College Resume</td>
<td>Assignment #2</td>
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<tr>
<td>9/15</td>
<td>CRAFTING A STORY</td>
<td>Resumes, con't, Group Presentation #1 - Facing Imposter Syndrome</td>
<td>Assignment #3</td>
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<tr>
<td>9/22</td>
<td>INTERVIEWING SKILLS</td>
<td>Mock Interview Workshop</td>
<td>Assignment #4</td>
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<td>9/29</td>
<td>WELLNESS</td>
<td>Wellness Chat, Group Presentation #2 - Finding Time for Yourself</td>
<td>Assignment #5</td>
</tr>
<tr>
<td>10/6</td>
<td>MENTORING AND ACADEMIC OPPORTUNITIES</td>
<td>Mentoring Discussion, Potential Panel, Opportunities Overview</td>
<td>Assignment #5</td>
</tr>
<tr>
<td>10/13</td>
<td>NEGOTIATING</td>
<td>Negotiating Workshop, Group Presentation #3 - Claiming Your Seat at the Table</td>
<td>Assignment #6</td>
</tr>
<tr>
<td>10/20</td>
<td>CLOSING</td>
<td>Wrap-up, Group Presentation #4 - Friendships / Empowerment</td>
<td>Assignment #7</td>
</tr>
</tbody>
</table>

**REFERENCES**

- Additional class and university policies located on Canvas course main page
- Assignment details, instructions, and grading available in Canvas modules