IDH1700
FALL 2020 SYLLABUS

PROFESSIONAL DEVELOPMENT
FIRST GENERATION STUDENTS

OUR COURSE OBJECTIVES

- Locate resources available on campus and in the community
- Identify opportunities for personal growth and engagement
- Enhance your knowledge of self and self promotion
- Develop professional and transferable skills
- Create connections within the honors community

OUR EXPECTATIONS

- Attend all class sessions on-time and prepared
- Actively contribute to class discussions
- Submit assignments on time, no late assignments accepted
- Treat classmates and instructors with respect and courtesy

THE GRADING SCALE

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>93-100 (A)</td>
<td>73-76 (C)</td>
</tr>
<tr>
<td>90-92 (A-)</td>
<td>70-72 (C-)</td>
</tr>
<tr>
<td>87-89 (B+)</td>
<td>67-69 (D+)</td>
</tr>
<tr>
<td>83-86 (B)</td>
<td>63-66 (D)</td>
</tr>
<tr>
<td>80-82 (B-)</td>
<td>60-62 (D-)</td>
</tr>
<tr>
<td>77-79 (C+)</td>
<td>0-59 (E)</td>
</tr>
</tbody>
</table>

This grading scale is NOT subject to change. There will be no incomplete (I) grades issued.

REQUIRED READING

Articles and videos will be provided through the course website on Canvas when needed.

“In diversity there is beauty and there is strength.”
- Maya Angelou
ASSIGNMENTS

Attendance & Participation (26 pts)
Attendance and participation are mandatory. A list of excused absences can be found on the course page in Canvas.

**Attendance is taken through our 'Pause for Positivity' in the beginning of each class.**

UF Resources Group Project (20 pts)
Due: October 22nd
UF has NUMEROUS resources for students. In your assigned groups, you will do research on one of UF's resources. More information on the assignment requirements will be discussed in class and will be posted on Canvas. Every group must do a different resource!

Elevator Pitch (12 pts)
Due: October 1st
After the class discussion, draft, practice, and record your elevator pitch. Your pitch should speak to why you are the perfect fit for a position in an Honors organization (real or one you create). Provide a 1-paragraph critique of your pitch.

Revised Resume (12 pts)
Due: October 15th
You will be expected to revise your resume. You will be evaluated on how effectively you followed in-class guidelines and recommendations.

Practice Interview (15 pts)
Due: November 12th
You will be paired with someone in this class to conduct a practice interview. You will interview them via FaceTime, zoom, etc. and they will also interview you. Interviews must be recorded and a 100 word reflection about what you learned will need to be submitted with the recording. Rubric is posted on Canvas.

Goals Video (15 pts)
Due: September 17th
Create a 3-5 minute video about your interest and goals pertaining to your career, involvement, research, study abroad, etc. You can be as creative as you want. Make sure to research the different opportunities UF has, this is a great learning opportunity!

Extra Credit: LinkedIn Profile (3 pts)
Due: December 3rd
Create a LinkedIn profile after our discussion about resumes and LinkedIn. In order to get the full points, you will need to have your headshot, bio, education, honors & awards, and courses filled out. Connect with Homar when you are done and submit the link to your profile on Canvas.

Additional Information

Office Hours
If you wish to meet with Kristy outside of class, please email her at kspear@honors.ufl.edu. You may also call the front desk of the UF Honors Program at (352)392-1519 to schedule an appointment.

Accommodations for Students with Disabilities
Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Online Course Evaluation Process
Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results/

UF Honesty Pledge
UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (http://www.dso.ufl.edu/scr/process/student-conduct-honorcode/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.
**Schedule Changes**

Any changes to this schedule will be communicated via Canvas and/or in class

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**SEPTEMBER 3**
- Welcome and Class Overview, Introductions, Goal-Setting

**SEPTEMBER 10**
- Exploring Interests

**SEPTEMBER 17**
- Finding Opportunities | [Goals Video Due](#)

**SEPTEMBER 24**
- Watch Pitch Lecture before class | Networking: Elevator Pitch Discussion

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**OCTOBER 1**
- Interviewing | Pitch Due

**OCTOBER 8**
- Watch Resume, CL, LinkedIn Lecture before class

**OCTOBER 15**
- We Are All in This Together: Diversity and Inclusion Conversation | Resume Due

**OCTOBER 22**
- Spring Registration, Presentations | Group Resource Project Due

**OCTOBER 29**
- Involvement Panel

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**NOVEMBER 5**
- Your Honors Experience, Presentations Continued

**NOVEMBER 12**
- Professionalism | Practice Interview Due

**NOVEMBER 19**
- Setting a Healthy Pace, Future Planning

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**DECEMBER 3**
- Course Wrap Up | LinkedIn XC Due